



## Member Grant Policy (2024)

**Purpose:** The Nelson and District Arts Council (NDAC) supports the development of local artists and cultural groups by providing grants to foster new, original creative work or professional development opportunities. These grants aim to benefit both the artists and the community.

### Eligibility:

1. **Artistic Focus:** Projects must have a primary emphasis on artistic, cultural, or heritage work.
2. **Location:** Applicant groups must operate within Nelson and District, or RDCK Areas E and F.
3. **NDAC Membership:** Applicants must be members in good standing of NDAC.
4. **Project Criteria:** Projects must involve new, original creative work or professional development that enhances the artist's skills.

### Eligible Expenses:

- Materials and supplies
- Artist subsistence (living expenses)
- Payment of other artists involved in the project
- Travel and transportation
- Equipment rental
- Equipment purchases of \$200.00 or under
- Accessibility supports (e.g., sign language interpretation)
- Promotional expenses related to the project

### Ineligible Requests:

NDAC will not fund:

1. Projects with unbalanced budgets.
2. Retroactive funding for projects already started.
3. Commissioned work or instructional projects for income generation.
4. Equipment purchases exceeding \$200.00.
5. Capital costs or business operating expenses.

**Application Process:**

1. Applicants must submit applications through the NDAC membership grant form found on the [NDAC website](#).
2. Complete the form, including a detailed project description and budget. Designate a contact person responsible for the project.
3. Include all relevant expenses and revenues, ensuring the budget is balanced.
4. Provide detailed information about past NDAC grants received (if applicable) and describe how the project will benefit the applicant artist.

**Rolling Intake and Deadlines:**

1. Applications are accepted on a rolling basis until funds for the year are exhausted.
2. Applicants will be notified of decisions within 4-6 weeks after submission.

**Budgets:**

1. Budgets must include both revenues and expenses that are directly related to the project.
2. The budget must be balanced (expenses = revenues). Include NDAC as a funding source in the revenues section.
3. In-kind donations and contributions can be included as "Contributed Services."

**Acknowledgments:** All funded projects must acknowledge the Nelson and District Arts Council and the British Columbia Arts Council in all promotional materials and reports related to the project.

**Questions:** For assistance with the application process or budget, contact NDAC at [info@ndac.ca](mailto:info@ndac.ca).

**Amendments:** NDAC reserves the right to modify this policy annually or as deemed necessary based on financial circumstances and organizational priorities.